



# Audit Calendar 2023-24



Foreign Aided Projects Audit Directorate (FAPAD)

# First Phase

Sl No	Title	Date/Period	Remarks	Responsibility
01.	Training (In House)	05.07.2023 to 03.08.2023		Admin
02.	Entry Meeting	17.07.2023		Coordination
03.	Data Collection	19.07.2023 to 27.07.2023		Sector DD
04.	Audit Plan Submission	07.08.2023		Team
05.	Field Audit	16.08.2023 to 27.11.2023	71 Days	Team
06.	Draft PAR Submission	07.12.2023		Team
07.	QAC-1	12.12.2023		Sector DD
08.	Draft PAR Issue	14.12.2023		Sector DD
09.	Exit Meeting	19.12.2023 & 21.12.2023		Coordination
10	Final PAR Issue	28.12.2023		Sector DD
11.	Submit Bangla with Evidence	06.01.2024		Team
12.	Reminder Letter Issue	18.01.2024		Sector
13.	DO Letter Issue	04.02.2024		Sector
14.	QAC-2	07.02.2024		Director & DD
15.	Pandulipi sent to CAG Office	28.02.2024		Report Sector

# Second Phase

Sl No	Title	Date/Period	Remarks	Responsibility
01.	Entry Meeting	07.01.2024		Coordination
02.	Data Collection	08.01.2024 to 12.01.2024		Sector DD
03.	Audit Plan Submission	15.01.2024		Team
04.	Field Audit	21.01.2024 to 07.03.2024	34 Days	Team
05.	Draft PAR Submission	14.03.2024		Team
06.	QAC-1	19.03.2024		Sector DD
07.	Draft PAR Issue	21.03.2024		Sector DD
08.	Exit Meeting	24.03.2024 & 25.03.2024		Coordination
09.	Final PAR Issue	28.03.2024		Sector DD
10	Submit Bangla with Evidence	04.04.2024		Team
11.	Reminder Letter Issue	18.04.2024		Sector
12.	DO Letter Issue	05.05.2024		Sector
13.	QAC-2	08.05.2024		Director & DD
14.	Pandulipi sent to CAG Office	30.05.2024		Report Sector

# Third Phase

Sl No	Title	Date/Period	Remarks	Responsibility
02.	Entry Meeting	07.04.2024		Coordination
03.	Data Collection	08.04.2024 to 11.04.2024		Sector DD
04.	Audit Plan Submission	15.04.2024		Team
05.	Field Audit	21.04.2024 to 06.06.2024	35 Days	Team
06.	Draft PAR Submission	16.06.2024		Team
07.	QAC-1	17.06.2024		Sector DD
08.	Draft PAR Issue	19.06.2024		Sector DD
09.	Exit Meeting	23.06.2024 & 24.06.2024		Coordination
10	Final PAR Issue	27.06.2024		Sector DD
11.	Submit Bangla with Evidence	03.07.2024		Team
12.	Reminder Letter Issue	18.07.2024		Sector
13.	DO Letter Issue	04.08.2024		Sector
14.	QAC-2	06.08.2024		Director & DD
15.	Pandulipi sent to CAG Office	31.08.2024		Report Sector